**L2**

***Borang Pemantauan Keberkesanan Latihan PLANMalaysia***

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| **BORANG PEMANTAUAN KEBERKESANAN LATIHAN** | | | | | | | |
| *Borang ini perlu diisi oleh penyelia peserta selepas 3 bulan peserta menghadiri kursus fungsian.* | | | | | | | |
| **BAHAGIAN 1 : BUTIRAN PESERTA (Diisi oleh Urus setia)** | | | | | | | |
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| **Nama Peserta** | : | ................................................................................................................. | | | | |
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| **No. KP** | : | ................................................. | | | | |
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| **Jawatan/Gred** | : | ................................................................................................................ | | | | |
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| **Bahagian/**  **Pejabat Projek/** | : | ................................................................................................................ | | | | |
| **Unit/Seksyen** |  |  | | | | |
| **BAHAGIAN 2 : BUTIRAN LATIHAN/ KURSUS (Diisi oleh Urus setia)** | | | | | | | |
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| **Tajuk** | : | ................................................................................................................  ................................................................................................................ | | | | |
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| **Tarikh** | : | .................................................. | | | | |
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| **Tempat** | : | ................................................................................................................ | | | | |
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| **Anjuran** | : | ................................................................................................................ | | | | |
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| **BAHAGIAN 3 : PENILAIAN PESERTA OLEH PENYELIA** | | | | | | |
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| **Arahan** | : | *Sila tandakan √ dalam petak pilihan mengikut skala penilaian anda.* | | | | |
| **Skala Penilaian** | : | **1**  *Tidak Memuaskan* | **2**  *Kurang Memuaskan* | **3**  *Memuaskan* | **4**  *Baik* | **5**  *Cemerlang* |

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| **BIL** | **ASPEK PENILIAAN**  **PESERTA** | **SEBELUM**  **LATIHAN/**  **KURSUS** | | | | | **SELEPAS**  **LATIHAN/ KURSUS** | | | | |
| **1** | **2** | **3** | **4** | **5** | **1** | **2** | **3** | **4** | **5** |
| 1 | Kemahiran |  |  |  |  |  |  |  |  |  |  |
| 2 | Pengetahuan |  |  |  |  |  |  |  |  |  |  |
| 3 | Sikap |  |  |  |  |  |  |  |  |  |  |
| 4 | Aplikasi apa yang dipelajari dengan tugas |  |  |  |  |  |  |  |  |  |  |

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| **BAHAGIAN 4 : ULASAN / CADANGAN UNTUK PESERTA OLEH PENYELIA** | |
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| Tarikh | : | ………………………….. |  | Disahkan oleh  *(Tandatangan dan cop nama)* | : | ….………………………………………………… |

**B6-8**